

EARDISLAND VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at Eardisland Village Hall Wednesday 24 February 2016

DRAFT

Present: Kate Thompson, Steph Griffiths, Caroline Marsden, Bob Aldred, Jo South, Edwin Thompson, Chris Watson,

- 1) Apologies: Richard Kirby (Parish Council Liaison)
- 2) The minutes of the meeting of Wednesday 20 January 2016 were agreed.
- 3) Open Forum: No members of the public present
- 4) Action Point update:
 - The Tabletop sale raised £158.00 for Village Hall Funds from stall hire and sale of refreshments. It was acknowledged to have been a fun morning and worth repeating in the future.
 - New tap for kitchen – a single, cold feed item has been identified which may be suitable. **ACTION: Caroline/Edwin to follow up with suppliers and purchase if appropriate.**
 - Mat Well – Steph is making arrangements to have this filled.
 - British Gas: Update from the Parish Clerk – enquiry ongoing. It appears that BG owe the Village Hall a refund roughly equivalent to their outstanding invoice; we await final resolution.
 - Publicity leaflet – quality photographs needed of both the hall and events held there (eg concerts, parties, meetings, plant swap etc).
 - Games evening is planned for 9th April 6 – 8 pm, to include a variety of games for as wide an age range as possible. **ACTIONS: Kate will put an announcement in the Parish Magazine and Village Events diary, Jo will design a poster, Barry will be asked to write a slider. Flyers to be distributed to the Community shop, pub and tea rooms.**
 - Twinning Association – the cheque has been returned to the holding committee.
- 5) Hire fees for block bookings – carried forward to the March meeting.
- 6) Responsibilities of trustees and committee members - Edwin asked for a copy of the Articles of Association etc with particular reference to insurance cover for trustees and committee members. Jo South agreed to become a trustee. **ACTION: Caroline to amend Charity Commission records.**
- 7) Community Partnership – a letter received from Barry Freeman regarding upgrading of the footpath between Church and Village Hall was discussed. While the committee supported the proposal it was felt that this was not within our remit in terms of funding. It was noted that the route forms part of a public footpath.
- 8) Progress on the Lease – No update yet received. **ACTION: Caroline to follow up with Parish Clerk.**
- 9) Other Business:
 - Chris to coordinate a proposed visit to Cawley Hall, Eye, to discuss funding for improvements.
 - Fees for use of Hall as polling station - £100 per full day agreed, only the smaller room is available for the proposed date. **ACTION: Steph to confirm rate to Herefordshire Council.**

- Discussion of the Annual Accounts prepared by George Alderson carried forward to March meeting.
- A proposal made to the Parish Council that the Hall become a Wi-Fi Hotspot was discussed. Further research is needed. **ACTION: Caroline/Edwin to follow up.**
- Electricity Supply: **ACTION: Chris is to contact Townsend Electricians regarding the regularisation of the electricity meter connection.**

Date of next meeting: Wednesday 16 March 2016